



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, June 2, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found [here](#):

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m.

Virtual City Council Regular Meeting

Due to the COVID-19 pandemic, the City of Mill Creek has established a virtual and audio meeting for the Council meetings.

Call-In Number:

You may call one of these phone numbers and enter the access code:

United States (Toll-Free): 1 866 899 4679

One-touch: tel:+18668994679,,644789413#

Access Code: 644-789-413

United States: +1 (224) 501-3318

One-touch: tel:+12245013318,,644789413#

Access Code: 644-789-413

PLEDGE OF ALLEGIANCE

A. The Pledge of Allegiance was led Mayor Pro Tem Holtzclaw.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- B. Public comment on items on or not on the agenda were given by:
Laura Peterson, Mill Creek resident commented on the 2020 Graduate Car Parade and thanked the City for its efforts and also mentioned that the registration for participation filled up very quickly and would like the City to consider to open more slots.

Carmen Fischer, Mill Creek resident commented that she was very impressed and proud by both the Mill Creek Police Department and George Floyd Protestors for a peaceful demonstration in Mill Creek.

PRESENTATIONS

- C. [Proclamation for Graduating Class of 2020](#)

In light of the events of COVID 19 and the stay at home order, Mayor Pruitt and the City of Mill Creek City Council issued a Proclamation for High School Senior Graduates of the following:

WHEREAS, Jackson High School and their students have had to transition from physical classrooms to virtual classrooms; and

WHEREAS, the 2020 graduates have faced the challenges and changes of social distancing in their Senior year of High School head-on and adapted to a new normal as they prepared themselves for continuing education, training and success in their future paths; and

WHEREAS, the 2020 graduating seniors have encountered the disappointment and disillusion of unprecedented cancellations of traditional events that celebrate and honor their years of education with strength and a positive approach to the future; and

WHEREAS, the City of Mill Creek wishes to acknowledge and show support for the graduating class of 2020 with the recognition they deserve for showing the ability to adapt and change; and

NOW, THEREFORE, I, Pam Pruitt, Mayor of the City of Mill Creek, on behalf of the City Council, do hereby recognize the Graduating Class of 2020 for their diligent efforts, countless hours of study, triumphant wins, and tearful disappointments that have been experienced during their high school career.

- D. COVID 19 Update
(*Grace Lockett, Interim Chief of Staff*)

Interim Chief of Staff Grace Lockett presented to City Council an update on the following:

1. National, state and local statistics on confirmed COVID 19 cases and deaths.

National Statistics include:

COVID 19 confirmed cases: 1,802,470
COVID 19 deaths: 105,157
COVID 19 new deaths on June 2: 761
COVID 19 new cases: 14,790

State of Washington Statistics include:

COVID 19 confirmed cases: 22,157
COVID 19 deaths: 1,129

Snohomish County statistics include:

COVID 19 confirmed cases: 3,001
COVID 19 new cases: 412
COVID 19 deaths: 150

City of Mill Creek statistics include:

COVID 19 confirmed cases: 56
COVID 19 deaths: 11

2. The current challenge in dealing with the coronavirus is testing.
3. Snohomish County is in Phase 1 of the Stay at Home Stay Healthy Order. An application for the county to be considered for Phase 2 has been submitted as of June 1, 2020.
4. Re-entry plan for the City of Mill Creek is being developed which includes:
 - Obtaining adequate supply of Personal Protective Equipment
 - Increase sanitizing of City Hall South and North
 - Reconfigure space to accommodate social distancing requirements
 - Evaluated City Hall's HVAC system
 - Installation of signage at parks regarding current regulations of social distancing and sanitizing.

NEW BUSINESS

- E. Demolition of St. Francis Episcopal Church and Cook Property Structure – Award Construction Contract**
(Gina Hortillosa, Director of Public Works and Development Services)

Director Hortillosa presented to Members of Council information on the recent purchase of St. Francis Episcopal Church. The property includes a church structure, detached classroom building, two small storage sheds and a small wooden play structure. Demolition of the structures is being proposed to minimize the risk of vandalism on the property. The recommendation to City Council is to authorize the City Manager to execute a contract with Maltby Container Recycling and Demolition for the demolition of the structures on the Church Property and the single family home on the Cook Property in an amount not to exceed \$54,587.00.

Council engaged in discussion and Q & A,

Councilmember Cavaleri made a motion to authorize the City Manager, to execute a contract with Maltby Container Recycling and Demolition for the demolition of the structures on the St. Francis Episcopal Church Property and the single family home on the Cook Property (Base Bid and Additive A) in an amount not to exceed \$54,587.00. Councilmember Steckler seconded the motion. The motion passed unanimously.

- F. Ordinance Amending the Mill Creek Municipal Code related to Flood Damage Prevention
(Gina Hortillosa, Director of Public Works and Development Services)

Director Hortillosa provided City Council with information on the adoption of the most recent FEMA Flood Insurance Rate Maps. The proposed amendments include: new/updated definitions, application process, development standards, variance review criteria and time frames for review, as well as revisions to the appeals process. Proposed Amendments will provide protection for the City residents and property and ensure that property owners will remain eligible to participate in the National Flood Insurance Program (NFIP). The recommendation to City Council is to adopt the Ordinance No. 2020 - 860 revoking MCMC Chapter 15.20 related to Flood Damage Prevention in its entirety, and replace it with a new MCMC Chapter 15.20 as recommended in Planning Commission Resolution 2020-167.

Council engaged in discussion.

Councilmember Steckler made a motion to adopt Ordinance 2020-860 revoking Mill Creek Municipal Code (MCMC) Chapter 15.20 related to Flood Damage Prevention in its entirety and replacing it with a new MCMC Chapter 15.20. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- G. City Council Meeting Minutes of May 26, 2020

Councilmember Cavaleri made a motion to pass the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

- H. Mayor/Council

Mayor Pruitt reported that she attended the peaceful protest in light of the tragic event of the killing of George Floyd.

Councilmember Cavaleri commented on the tragic incident of the killing of George Floyd and police brutality and expressed that violence needs to stop and at some point a dialogue needs to happen.

Councilmember Vignal acknowledged the peaceful protest that transpired, the high school students who attended, and the Mill Creek Police Officers. She commented on how the community of Mill Creek came together peacefully.

Mayor Pro Tem Holtzclaw reported that he attended the [Snohomish County Tomorrow \(SCT\) Steering Committee Meeting](#) to discuss the [SCT Buildable Lands Methodology & Reasonable Measures Program Documents](#). [Click here](#) to see the agenda.

Councilmember Todd reported that the Puget Sound Regional Council (PSRC) Executive Board convened and approved the 2020 Adjustment of PSRC's Federal Transit Administration Funds and Distribution of Funds to the FTA Regional Contingency List of Projects. He also reported that a update on the general assembly and that the amendments for the 2050 Vision were unable to pass due to meeting cancellations. [Click here](#) to view agenda. New business that will be voted on will be the election of Board members. Councilman Todd invites other Councilmembers to attend future meetings.

I. City Manager

- Temporary Sign Ordinance Extension

City Manager Michael Ciaravino requested to continue the extension of the temporary sign ordinance for local businesses in order to help ease the effects of the COVID 19 closures.

Council engaged in discussion.

Councilmember Todd made a motion to extend the sign ordinance until Phase 4 is declared by the County, Councilmember Vignal seconded the motion. The motion passed unanimously.

City Manager Michael Ciaravino reported on the temporary use of sidewalks for outside dining for local restaurants in order to help local restaurants during the pandemic. Director Hortillosa provided the following information:

- Use of sidewalks (outside dining) is already allowed. In Town Center there is a minimum 8 foot required clearance for pedestrians. The approval process is administrative.
- Temporary use of sidewalk for outside dining (where min. 8 foot clearance for pedestrians cannot be provided) or in parking lots: The City can use the Special Event Permit. The approval process is administrative. An end date is specified in these types of permits. The fee could be waived by the City.

City Staff will follow up at the next Council Meeting regarding whether Council approval is needed to waive permit fee.

Council engaged in discussion.

Mayor Pro Tem Holtzclaw motioned to give the City Manager the authority to approval to take action regarding the special permit process for temporary use of the sidewalk. Councilmember Steckler seconded the motion. The motion passed unanimously.

Update on 2020 Graduating Class Car Parade:

City Manager Ciaravino reported that since the 100 participant limit for the Car Parade had been met, he requested from Staff to evaluate safety and other logistics. Acting Chief Eastman reported to Members of Council details on an alternative parade route to accommodate more participants.

Council engaged in discussion. Council decided to open up registration to more participants. City Staff will work on the logistics and continue planning.

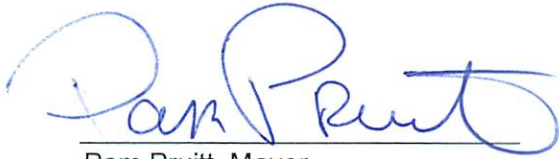
AUDIENCE COMMUNICATION

J. Public comment on items on or not on the agenda were given by:

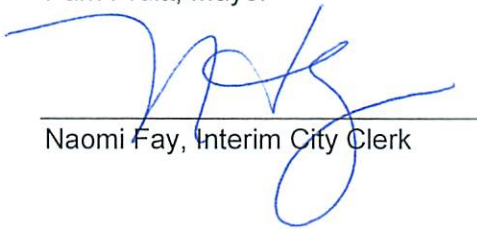
Lorna Martins, Mill Creek resident from the Jackson High School Parent Board commented on the 2020 Graduates Car Parade and the requested the need to open up more slots.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:04 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk